



# CHECKLIST

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## REGULAR CLEANING

### ***Common Areas (Living Room, Bedrooms, and Hallways):***

- Dust all surfaces (tables, shelves, furniture)
  - Dust blinds and ceiling fans
- Vacuum carpets, rugs, and floors
  - Mop hard floors
- Clean mirrors and glass surfaces

### ***Bathrooms:***

- Clean sinks, faucets, and countertops
- Clean toilets (inside and outside)
  - Clean bathtubs and showers
  - Clean mirrors
- Empty trash bins

### ***Kitchen:***

- Clean countertops, stovetop, and sink
  - Clean inside the microwave
  - Wipe exterior of cabinets
- Wipe exterior of refrigerator
- Wipe exterior of dishwasher
- Empty trash and replace bags

### ***Floors (Entire Home):***

- Vacuum and mop all floors